



# HIGH COMMISSION OF INDIA

180, Molesworth Street, Wellington-6015,

P.O.Box-4045, New Zealand.

Ph: 04 473 6390 Fax: 04 499 0665

E-mail: [hicomind@hicomind.org.nz](mailto:hicomind@hicomind.org.nz)

Web: [hicomind.org.nz](http://hicomind.org.nz)

Please paste  
your photo here.  
One additional  
Photo to be sent  
with the  
application

## **APPLICATION FOR MISCELLANEOUS SERVICES ON INDIAN PASSPORT**

- PCC (Required for which country \_\_\_\_\_)
- Birth Certificate
- Attestation/Power of attorney
- Additional Endorsement
- Any other service : \_\_\_\_\_

1. Full Name : ( Surname ) \_\_\_\_\_  
(Given Names ) \_\_\_\_\_
2. Date of Birth : \_\_\_\_\_ Place of Birth : \_\_\_\_\_
3. Applicant's Car Driving License No. \_\_\_\_\_  
Date of Issue : \_\_\_\_\_ Place of Issue : \_\_\_\_\_
4. Residential Address : In India : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
In the Country of Domicile \_\_\_\_\_  
(present address in New Zealand ) : \_\_\_\_\_  
Contact Numbers : Home : \_\_\_\_\_ Office : \_\_\_\_\_
5. Profession : \_\_\_\_\_ Business Address : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
6. Is Applicant registered with the Indian Mission/Post? If not is he a member of any Indian Organization? Give Detail : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
7. Name of Father : \_\_\_\_\_  
Name of Mother : \_\_\_\_\_  
Name of Spouse : \_\_\_\_\_ Nationality : \_\_\_\_\_
8. Current Passport Detail : Passport No : \_\_\_\_\_ Valid Until : \_\_\_\_\_  
Place of Issue : \_\_\_\_\_ Date of Issue : \_\_\_\_\_
9. Did applicant ever possess or possesses any other nationality or travel document of any other country? If so, please give detail : \_\_\_\_\_  
\_\_\_\_\_ ( Dual nationality holders please submit both passport along with application )

**Space for additional information if any you would like to give**

---



---

10. DECLARATION :

I solemnly affirm that

- (i) I owe allegiance to the sovereignty and integrity of India, and
- (ii) Information given above in respect of myself, my son/daughter/ward is correct and nothing has been concealed and I am aware that it is an offence under the Passport Act 1967 to knowingly furnish false information or suppress material information, which attract penal and other punishments under the acts and,
- (iii) I undertake to be entirely responsible for expenses of my son/daughter/ward.
- (iv) I \_\_\_\_\_ holder of Indian passport solemnly affirm that I have not been granted citizenship of any other country except India and I undertake to return my Indian passport for cancellation on getting Citizenship of any other country.

Place : \_\_\_\_\_

\_\_\_\_\_ )  
(Signature or Thumb Impression of Applicant )

Date : \_\_\_\_\_

parent should sign in case of minor

**INSTRUCTION AND CHECKLIST FOR FILING APPLICATION AT  
HIGH COMMISSION OF INDIA WELLINGTON**

|   |  |
|---|--|
| All application can be sent to the following address.<br><b>High Commission of India</b><br><b>180 Molesworth Street</b><br><b>PO Box 4045</b><br><b>Wellington</b> | Fee can only be paid by Banker Cheque drawn in favour of "High Commission of India Wellington". * We do not accept personal cheques. ** Cash is accepted at the counter if application is submitted in person. |
|---|--|

The applicant may use the courier service (with tracking facility) of their choice and are advised to keep the tracking numbers with them as High Commission of India will not take any responsibility in case the courier is lost/misplaced/damaged or delayed. Do not send the application via ordinary post. Before making any status enquiry about the application please check with the courier service whether the application has been delivered to our office.

**☐ Police Clearance Certificate or Birth Certificate:**

| Office use only          | Information and documents you must supply  | Checklist                |
|--------------------------|--|--------------------------|
| <input type="checkbox"/> | Completed and signed application form for Misc. Services on Indian passport.   | <input type="checkbox"/> |
| <input type="checkbox"/> | Fees of NZ \$ _____ (Please check the website for the fee)   | <input type="checkbox"/> |
| <input type="checkbox"/> | Valid original passport.(No attested photocopies)  | <input type="checkbox"/> |
| <input type="checkbox"/> | One passport size photographs <b>pasted</b> on the application. <b>Do not staple/pin the photograph.</b>             | <input type="checkbox"/> |
| <input type="checkbox"/> | <b>Self-addressed prepaid</b> courier envelope to return your passport. (Please keep the record of tracking number.) | <input type="checkbox"/> |

**☐ Police Clearance Certificate for traffic convictions/Taxi Licence/Passenger endorsement:**

| Office use only          | Information and documents you must supply  | Checklist                |
|--------------------------|--|--------------------------|
| <input type="checkbox"/> | Completed and signed application form for Misc. Services on Indian passport.   | <input type="checkbox"/> |
| <input type="checkbox"/> | Affidavit against Traffic convictions ( <b>Form #10 on website</b> ) completed and duly attested by Justice of peace/notary.       | <input type="checkbox"/> |
| <input type="checkbox"/> | Fees of NZ \$ _____ (Please check the website for the fee)   | <input type="checkbox"/> |
| <input type="checkbox"/> | Valid original passport (No attested photocopies)  | <input type="checkbox"/> |
| <input type="checkbox"/> | One passport size photographs <b>pasted</b> on the application. <b>Do not staple/pin the photograph.</b>                           | <input type="checkbox"/> |
| <input type="checkbox"/> | <b>Self-addressed prepaid</b> courier envelope to return your passport. (Please keep the record of tracking number.)               | <input type="checkbox"/> |
| <input type="checkbox"/> | <b>Prepaid</b> courier envelope addressed to Land transport authority to send the PCC.(Please keep the record of tracking number.) | <input type="checkbox"/> |

**Confirmation of Driving license Particulars:**

| Office use only          | Information and documents you must supply  | Checklist                |
|--------------------------|--|--------------------------|
| <input type="checkbox"/> | Completed and signed application form for Misc. Services on Indian passport.   | <input type="checkbox"/> |
| <input type="checkbox"/> | A copy of Indian Driving License attested by Justice of Peace/Notary.  | <input type="checkbox"/> |
| <input type="checkbox"/> | Fees of NZ \$ _____ (Please check the website for the fee)   | <input type="checkbox"/> |
| <input type="checkbox"/> | Valid original passport (No attested photocopies).   | <input type="checkbox"/> |
| <input type="checkbox"/> | One passport size photographs <b>pasted</b> on the application. <b>Do not staple/pin the photograph.</b>             | <input type="checkbox"/> |
| <input type="checkbox"/> | <b>Self-addressed prepaid</b> courier envelope to return your passport. (Please keep the record of tracking number.) | <input type="checkbox"/> |

**Attestation of NOC for getting new passport/renewal for child in India in case one parents is in New Zealand**

| Office use only          | Information and documents you must supply  | Checklist                |
|--------------------------|--|--------------------------|
| <input type="checkbox"/> | Completed and signed application form for Misc. Services on Indian passport.   | <input type="checkbox"/> |
| <input type="checkbox"/> | Affidavit ( <b>Form # 7 on website</b> ) completed and duly attested by Justice of peace/notary.                     | <input type="checkbox"/> |
| <input type="checkbox"/> | Fees of NZ \$ _____ (Please check the website for the fee)   | <input type="checkbox"/> |
| <input type="checkbox"/> | Valid original passport (No attested photocopies)  | <input type="checkbox"/> |
| <input type="checkbox"/> | One passport size photographs <b>pasted</b> on the application. <b>Do not staple/pin the photograph.</b>             | <input type="checkbox"/> |
| <input type="checkbox"/> | <b>Self-addressed prepaid</b> courier envelope to return your passport. (Please keep the record of tracking number.) | <input type="checkbox"/> |

**Attestation of Power of Attorney, Affidavits and other Legal documents**

| Office use only          | Information and documents you must supply  | Checklist                |
|--------------------------|--|--------------------------|
| <input type="checkbox"/> | Completed and signed application form for Misc. Services on Indian passport.   | <input type="checkbox"/> |
| <input type="checkbox"/> | Power of Attorney/Affidavit/documents duly attested by Justice of peace/notary.                                      | <input type="checkbox"/> |
| <input type="checkbox"/> | Photocopy of the documents after attestation from Justice of Peace/notary.   | <input type="checkbox"/> |
| <input type="checkbox"/> | Fees of NZ \$ _____ (Please check the website for the fee)   | <input type="checkbox"/> |
| <input type="checkbox"/> | Valid original passport (No attested photocopies)  | <input type="checkbox"/> |
| <input type="checkbox"/> | One passport size photographs <b>pasted</b> on the application. <b>Do not staple/pin the photograph.</b>             | <input type="checkbox"/> |
| <input type="checkbox"/> | <b>Self-addressed prepaid</b> courier envelope to return your passport. (Please keep the record of tracking number.) | <input type="checkbox"/> |