

VISA CHECKLIST

Application must be sent to the following address- High Commission of India, Ranchhod Tower, Level-2, 102-112, Lambton quay, PO Box 4045, Wellington.	Fee can only be paid by Banker Cheque drawn in favour of “High Commission of India”. * We do not accept personal cheques. ** Cash is accepted at the counter if application is submitted in person.
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<p>All applicants should include the following documents:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 5px;">Completed and signed application form with your photo uploaded (https://indianvisaonline.gov.in/visa/indianVisaReg.jsp). <i>(In case of minors both parents should sign)</i></td> <td style="width: 50%;"></td> </tr> <tr> <td style="padding: 5px;">Fees of NZ \$ _____</td> <td></td> </tr> <tr> <td style="padding: 5px;">Original passport with minimum validity of 6 months and two blank pages on the passport</td> <td></td> </tr> <tr> <td style="padding: 5px;">Additional form to be filled by non-New Zealand nationals (click here to download)</td> <td></td> </tr> <tr> <td style="padding: 5px;">Two photographs 2" x 2" inch (51 x 51mm) one pasted on the application. Do not staple/pin the other photograph</td> <td></td> </tr> <tr> <td style="padding: 5px;">Self-addressed prepaid courier envelope to return your passport. (Please provide separate courier envelope If you are applying for Cancellation/Renunciation with visa application.)</td> <td></td> </tr> </table> <p>Additional documents for a minor (child under 18 years)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 5px;">Copy of birth certificate of minor. In case the status of minor’s father is unknown, a Statutory Declaration attested by a Justice of Peace is required from the mother stating the same</td> <td style="width: 50%;"></td> </tr> <tr> <td style="padding: 5px;">Parent/s passport copies (page with photo/signature)</td> <td></td> </tr> <tr> <td style="padding: 5px;">No objection letter (letter of consent) signed by both parents OR Signature of both parent/s on the visa application form</td> <td></td> </tr> <tr> <td style="padding: 5px;">In the case of single parent/guardian, please submit additional documentary proof such as copy of custody papers / death certificate of the deceased parent / proof of single parent status.</td> <td></td> </tr> <tr> <td style="padding: 5px;">Parents of minor children of Indian origin must submit a copy of their cancelled Indian Passport with the visa application as a proof of compliance of the Indian Passport Act.</td> <td></td> </tr> </table> <p>Proof of Renunciation of your Indian Citizenship, if you were previously an Indian National</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 5px;">If your Indian passport is officially cancelled, provide a photocopy of the bio page [page with photo and passport details].</td> <td style="width: 50%;"></td> </tr> <tr> <td style="padding: 5px;">If your Indian Passport is not officially cancelled, submit the original Indian Passport for cancellation, along with requisite form and fee. 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If applying for Entry visa as Spouse/Son/Daughter of person of Indian origin please attach:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 5px;">Birth Certificate and/or Marriage certificate</td> <td style="width: 50%;"></td> </tr> <tr> <td style="padding: 5px;">Copy of Indian passport/ OCI/PIO card or the present Indian visa held by Spouse/parent</td> <td></td> </tr> </table> <p>2. If applying for Business Visa:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 5px;">1) An invitation letter from the Indian company.</td> <td style="width: 50%;"></td> </tr> <tr> <td style="padding: 5px;">2) A supporting letter from the NZ Company</td> <td></td> </tr> <tr> <td style="padding: 5px;">3) Business form – provided on our website.</td> <td></td> </tr> </table> <p>3. 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NZ nationals having dual citizenship should apply visa on their NZ passport.</i></p>	Birth Certificate and/or Marriage certificate		Copy of Indian passport/ OCI/PIO card or the present Indian visa held by Spouse/parent		1) An invitation letter from the Indian company.		2) A supporting letter from the NZ Company		3) Business form – provided on our website.		No objection letter from the NODAL ministry or from the state government in India. (In case of International conference; no objection letter are also required from Ministry of External Affairs /Ministry of Home Affairs of India.		A letter of invitation from the organization in India. Please contact your conference organizers to obtain these letters.)		A copy of Employment contract duly signed by the employee and the employer.		The employment contract should include all the terms and conditions of employment.		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Please Note:

This list is not exhaustive and does not guarantee a visa. The High Commission of India reserve the right to ask for additional documents if required.